

**City of Milton  
Common Council  
December 3, 2019**

**Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the December 3, 2019 meeting of the Common Council to order at 6 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Bill Wilson, Ald. Theresa Rusch, Ald. Ryan Holbrook, Ald. Jerry Elsen, and Ald. Lynda Clark.

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, and Administrative Services Director Inga Cushman.

**Approval of Agenda**

Ald. Wilson motioned to approve the agenda. Ald. Holbrook seconded, and the motion carried.

**Pledge of Allegiance**

A Boy Scout in attendance led the Council in the Pledge of Allegiance.

**Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance, and asked if there were any registered speakers.

There were none.

**Approval of the Consent Agenda**

**a. Approval of Common Council Meeting Minutes - November 19, 2019**

Ald. Clark motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried.

**Discussion and Action to Authorize the Appointment of Election Officials for the January 2020-December 2021 Election Cycle**

Ald. Holbrook motioned to approve the appointment of Election Officials for the January 2020 – December 2021 Election Cycle as presented. Ald. Wilson seconded, and the motion carried.

**Discussion and Possible Action on Preliminary Resolution 2019-26 Vacating a Portion of Parkview Drive**

Ald. Clark motioned to approve Resolution 2019-26 Vacating a Portion of Parkview Drive. Ald. Holbrook seconded, and the motion carried.

**General Items**

**a. Committee Reports**

Ald. Clark stated the December issue of The Municipality magazine produced by the League of Wisconsin Municipalities has an article about the tourism consortium written by Director Cushman.

Director Cushman stated the third meeting of the Complete Count Committee for the census is on December 4, 2019 at 3:30 p.m.

**b. Staff Reports**

Chief Marquardt stated Shop with a Cop is taking place on Thursday, December 5, 2019. There are 15 kids signed up, and various area agencies are assisting by providing police officers for the event.

Director Kunkel stated Scoopie Night is scheduled for December 18, 2019 from 4 p.m. to 8 p.m. at the Culvers on Milton Avenue in Janesville.

Director Robinson stated the Yard Waste Bin will be available until Monday, December 9, 2019 at the Public Works Facility. Public Works staff is working to sweep the streets to complete leaf collection.

Director Nelson stated the information was sent to Rock County for the tax bills. He expects they will be printed and mailed within the next week.

Administrator Hulick – Paperwork for alderpersons for Spring Election.

**c. Team Building Exercise.**

Mayor Welch led the Common Council in a Team Building Exercise.

**Next Meeting - December 17, 2019**

The next meeting of the Common Council is scheduled for December 17, 2019 at 6 p.m.

**Consideration of a motion to convene into Closed Session, pursuant to Section 19.52(1)(e), Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: City Engineer and City Administrator**

Ald. Holbrook motioned to convene into closed session at 6:14 p.m. pursuant to Section 19.85(1)(e), Wis. Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: City Engineer and City Administrator. Ald. Clark seconded, and the motion carried unanimously.

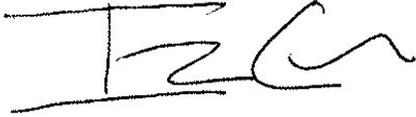
**Reconvene into open session for possible action(s) on items discussed in closed session.**

Ald. Clark motioned to reconvene into open session at 7:30 p.m. Ald. Holbrook seconded, and the motion carried.

**Motion to Adjourn**

Ald. Holbrook motioned to adjourn the December 3, 2019 meeting of the Common Council at 7:32 p.m. Ald. Clark seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director