



AGENDA
City of Milton
Board of Review
Wednesday, May 24, 2023
5:00 p.m. - 7:00 p.m.
MILTON CITY HALL
Council Chambers, 710 S. Janesville Street

1. **Call To Order**
2. **Roll Call**
3. **Confirmation Of Appropriate Board Of Review And Open Meetings Notices**
4. **Elect A Board Of Review Chairperson**
5. **Elect A Board Of Review Vice-Chairperson**
6. **Approval Of Minutes - May 11, 2022**

Documents:

[BOR MINUTES 05-11-2022 FINAL.PDF](#)

7. **Verify That At Least One Board Of Review Member Has Met The Mandatory Board Of Review Training Requirements**
8. **Verify Ordinance For The Confidentiality Of Income And Expense Information**
9. **Receipt Of The Assessment Roll By The Clerk From The Assessor**
10. **Review The Assessment Roll And Perform Statutory Duties**
 - a. ***Examine The Roll***
 - b. ***Correct Description Or Calculation Errors***
 - c. ***Add Any Omitted Property***
 - d. ***Eliminate Any Double Assessed Property***
11. **Discussion And Action To Certify All Corrections Of Error Under State Law, Wis. Stats. Sec. 70-43**
12. **Discussion And Action To Verify With The Assessor That Open Book Changes Are Included In The Assessment Roll**
13. **Allow Taxpayers To Examine Assessment Data**
14. **Discussion And Action On Any Waivers Of The Required 48-Hour Notice Of Intent To File An Objection When There Is Good Cause**

15. **Discussion And Action On Any Requests For Waiver Of The BOR Hearing, Allowing The Property Owner An Appeal Directly To Circuit Court**
16. **Discussion And Action On Any Requests To Testify By Telephone Or Submit Sworn Written Statements**
17. **Discussion And Action On Any Subpoena Requests**
18. **Discussion And Action On Any Other Legally Allowed/Required Board Of Review Matters**
19. **Review Notices Of Intent To File Objection**
20. **Hearing Of Objections**
21. **Discussion And Action On Objections**
22. **Discussion And Action To Schedule Any Additional Board Of Review Meeting Dates, If Necessary**
23. **Motion To Adjourn**

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

**Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, City Clerk, on May 19, 2023

Posted at: Hometown Ace Hardware, Piggly Wiggly, Milton City Hall