

AGENDA  
Milton Joint Fire Commission Meeting  
Wednesday, March 16, 2022

Location: <i>Virtual</i> Joint Fire Commission Meeting 6:00 p.m.
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**PLEASE NOTE: In-person attendance by members of the public temporarily prohibited due to COVID-19 physical distancing protocols pursuant to the Rock County Health Department Reopening Phased Plan, dated May 21, 2020, which discourages public gatherings. Members of the public may monitor this meeting at :**

Join Zoom Meeting

<https://us02web.zoom.us/j/86471906156?pwd=NjdYaW1HL1ZoREJIS0xkUHZHNzZCQT09>

Meeting ID: 864 7190 6156

Passcode: 811193

Dial by your location

+1 312 626 6799 US (Chicago)

**Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 and enter Meeting ID: 864 7190 6156 to monitor the meeting via telephone.**

- 1) Call to Order and confirmation of appropriate meeting notice
- 2) Approval of Agenda
- 3) Approval of Minutes: January 19<sup>th</sup>, 2021
- 4) Public Participation:
- 5) Old Business:
  - a. Update regarding ambulance purchases from the Town Board and City Council (Chief Parker)
  - b. Update regarding Union Local 580 Contract (Chief Parker)
- 6) New Business:
  - a.
- 7) Fire Chief's Report:
  - a. Service/calls
  - b. Training updates
  - c. Miscellaneous
- 8) President's Report:
- 9) General Items:
- 10) Adjournment: Next Scheduled Meeting April 20<sup>th</sup>, 2022 (Location: Zoom)

Notice is hereby given that a majority of the City of Milton Common Council and/or Town of Milton Town Board may be present at the Joint Fire Commission meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council and Town Board will not take any formal action at this meeting.

**Milton Fire Department  
Balance Sheet**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>Actual Feb-22</u>
<b>ASSETS</b>				
<i>Cash</i>				
Operating funds	161,449	251,056	176,749	195,622
Investments	-	-	53,708	53,708
<b>Total CASH Operating funds available</b>	<b>161,449</b>	<b>251,056</b>	<b>230,457</b>	<b>249,330</b>
Reserve	80,566	81,509	81,496	81,414
Accounts receivable	28,387	11,925	24,203	-
<b>TOTAL CURRENT ASSETS</b>	<b><u>270,402</u></b>	<b><u>344,490</u></b>	<b><u>336,156</u></b>	<b><u>330,744</u></b>
<b>LIABILITIES</b>				
<i>Current</i>				
Accounts payable	34,221	42,245	(32,546)	-
Other	-	-	-	-
Wages payable	27,093	66,288	31,255	(60)
	61,314	108,533	(1,291)	(60)
<b>CURRENT FUND BALANCE</b>	<b><u>209,088</u></b>	<b><u>235,957</u></b>	<b><u>337,447</u></b>	<b><u>330,804</u></b>
Unassigned		213,581	255,951	249,390
Reserve		-	81,496	81,414
Sale of equipment		22,376	-	-
		235,957	337,447	330,804
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<b>NON-OPERATING ASSETS</b>				
102 Account	9,927	6,236	8,477	8,477
2% Account	133,424	129,047	152,871	163,527
	143,351	135,283	161,348	172,004
<b>LONG-TERM LIABILITIES</b>				
Building loan to City	-	-	-	-
Ambulance loan from bank	-	-	-	-
	-	-	-	-
<b>NON-CURRENT FUND BALANCE</b>	<b><u>143,351</u></b>	<b><u>135,283</u></b>	<b><u>161,348</u></b>	<b><u>172,004</u></b>

Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice Amount
<b>12808</b>						
02/04/2022	12808	90285	CONSOLIDATED DOORS, INC	AMBULANCE ENTRY DOOR MAINTENANCE	278949	3,011.00
02/04/2022	12808	90285	CONSOLIDATED DOORS, INC	REMOVE FAULTY CIRCUIT BOARD	232657	1,564.00
<b>12810</b>						
02/11/2022	12810	90230	ANDRES MEDICAL BILLING LTD	EMS BILLING	253854	1,361.39
<b>12811</b>						
02/11/2022	12811	90063	BOUND TREE MEDICAL LLC.	EMS SUPPLIES	84373467	84.58
<b>12812</b>						
02/11/2022	12812	90081	CONWAY SHIELD INC.	EQUIPMENT	0486412	472.84
<b>12813</b>						
02/11/2022	12813	90280	HOMETOWN ACE HARDWARE	BUILDING MAINTENANCE	13122	108.89
<b>12814</b>						
02/11/2022	12814	90211	IGNATEK LLC	OFFICE SUPPLIES/MAINTENANCE	13916	1,491.00
<b>12815</b>						
02/11/2022	12815	90133	MENARDS INC	BUILDING MAINTENANCE	90133	87.89
<b>12816</b>						
02/11/2022	12816	90146	POMP'S TIRE SERVICE	VEHICLE MAINTENANCE	540151699	1,665.80
<b>12817</b>						
02/11/2022	12817	90005	SOCIETY INSURANCE	INSURANCE	1292022	2,487.17
<b>12818</b>						
02/11/2022	12818	90228	SSM HEALTH CARE OF WI	EMS SUPPLIES	15779	14.35
<b>12819</b>						
02/11/2022	12819	90140	STATE INDUSTRIAL PRODUCTS	BUILDING MAINTENANCE	902312027	385.86
02/11/2022	12819	90140	STATE INDUSTRIAL PRODUCTS	BUILDING MAINTENANCE	902314417	258.33
<b>12820</b>						
02/11/2022	12820	90025	WELDERS SUPPLY COMPANY	OXYGEN SUPPLIES	10256380	1,705.00
<b>6208163</b>						
02/11/2022	6208163	90253	KWIK TRIP INC.	FUEL	JAN 2022	1,071.53
<b>6208200</b>						
02/18/2022	6208200	90056	SPECTRUM BUSINESS	Building TV	003644811052	242.44
02/18/2022	6208200	90056	SPECTRUM BUSINESS	TELEPHONE	003644811052	154.18
02/18/2022	6208200	90056	SPECTRUM BUSINESS	TELEPHONE	003644800105	154.18
02/18/2022	6208200	90056	SPECTRUM BUSINESS	Building TV	003644800105	242.44
<b>6208201</b>						
02/21/2022	6208201	90030	ALLIANT ENERGY/WPL	614 ELECTRIC	DECEMBER2	255.61
02/21/2022	6208201	90030	ALLIANT ENERGY/WPL	614 HEATING	DECEMBER2	785.05
Grand Totals:						17,603.53

**Milton Fire Department  
Budget to Actual**

	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Jan-22</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>	<b>Feb-22</b>	<b>Total</b>	<b>Original Budget 2022</b>	<b>Remaining Budget</b>	<b>Percentage Remaining</b>
<b>Revenue</b>											
<i>Non contributions</i>											
Ambulance collections	235,904	239,411	33,252	-	-	-	27,643	33,252	250,000	216,748	87%
Charges for service	7,081	579	-	-	-	-	-	-	2,000	2,000	100%
Standby/Grants/Donations	15,238	1,600	-	-	-	-	-	-	-	-	n/a
Medical care transportation services supplement	-	-	-	-	-	-	-	-	-	-	n/a
Contracts	123,853	334,492	-	-	-	-	-	-	346,037	346,037	100%
Other	780	380	-	-	-	-	-	-	-	-	n/a
Interest earnings	1,809	56	(70)	-	-	-	(28)	(70)	-	70	n/a
Association Donations	-	-	-	-	-	-	-	-	-	-	n/a
	<u>384,665</u>	<u>576,518</u>	<u>33,182</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>27,615</u>	<u>33,182</u>	<u>598,037</u>	<u>564,855</u>	<u>94%</u>
<i>Contributions</i>											
City of Milton - Operating	391,593	416,581	74,634	-	-	-	37,317	74,634	447,798	373,164	83%
City of Milton - Capital	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Town of Milton - Operating	391,593	336,474	28,040	-	-	-	28,040	28,040	372,134	344,094	92%
Town of Milton - Capital	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	<u>783,186</u>	<u>753,055</u>	<u>102,674</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>65,357</u>	<u>102,674</u>	<u>819,932</u>	<u>717,258</u>	<u>87%</u>
<b>TOTAL REVENUE</b>	<b><u>1,167,851</u></b>	<b><u>1,329,573</u></b>	<b><u>135,856</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>92,972</u></b>	<b><u>135,856</u></b>	<b><u>1,417,969</u></b>	<b><u>1,282,113</u></b>	<b><u>90%</u></b>
<b>Expenditures</b>											
<i>Administration</i>											
Wages and benefits	862,093	955,144	124,997	-	-	-	78,112	124,997	1,145,958	1,020,961	89%
Outside services	51,795	53,430	-	-	-	-	-	-	1,500	1,500	100%
Accounting service	17,000	17,000	-	-	-	-	-	-	17,000	17,000	100%
Office supplies/maintenance	23,736	12,697	1,636	-	-	-	1,510	1,636	16,179	14,543	90%
Billing company expenses	12,622	11,842	-	-	-	-	-	-	12,500	12,500	100%
Insurance	53,117	58,171	7,461	-	-	-	2,487	7,461	69,182	61,721	89%
Capital expense	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	<u>1,020,363</u>	<u>1,108,284</u>	<u>134,094</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>82,109</u>	<u>134,094</u>	<u>1,262,319</u>	<u>1,128,225</u>	<u>89%</u>
<i>Fire</i>											
Personal safety	11,243	8,350	-	-	-	-	-	-	20,500	20,500	100%
Rescue	1,731	2,766	-	-	-	-	-	-	3,500	3,500	100%
EMS supplies	11,717	13,462	2,376	-	-	-	1,804	2,376	12,000	9,624	80%
Equipment	5,297	4,485	473	-	-	-	473	473	8,400	7,927	94%
Communications	6,391	4,475	407	-	-	-	-	407	12,000	11,593	97%
Vehicles	56,050	54,401	3,922	-	-	-	2,738	3,922	55,000	51,078	93%
Building	30,966	38,477	3,078	-	-	-	1,237	3,078	34,700	31,622	91%
Miscellaneous	83	1,005	-	-	-	-	-	-	1,500	1,500	100%
Association funded expenditures	-	-	-	-	-	-	-	-	-	-	0%
Education & training	6,817	8,789	325	-	-	-	-	325	8,050	7,725	96%
	<u>130,295</u>	<u>136,210</u>	<u>10,581</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,252</u>	<u>10,581</u>	<u>155,650</u>	<u>145,069</u>	<u>93%</u>
<b>TOTAL EXPENSES</b>	<b><u>1,150,658</u></b>	<b><u>1,244,494</u></b>	<b><u>144,675</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>88,361</u></b>	<b><u>144,675</u></b>	<b><u>1,417,969</u></b>	<b><u>1,273,294</u></b>	<b><u>90%</u></b>
Revenue less expenses	<u>17,193</u>	<u>85,079</u>	<u>(8,819)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,611</u>	<u>(8,819)</u>	<u>-</u>	<u>8,819</u>	