

City of Milton
Plan Commission Minutes

3/7/2017 - Minutes

1. Call to Order

Mayor Welch called the March 7, 2017 meeting of the Plan Commission to order at approximately 5:00 p.m. Clerk Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Jeremy Zajac, Director of Public Works Howard Robinson, and Comm. Bob Seales.

Excused: Comm. Ethel Himmel, Comm. David Ostrowski, and Comm. Frank Green.

Also Present: City Administrator Al Hulick and City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Ald. Zajac moved to approve the agenda. DPW Director Robinson seconded, and the motion carried.

3. Approval of Plan Commission Minutes – February 7, 2017.

DPW Director Robinson moved to approve the minutes. Ald. Zajac seconded, and the motion carried.

4. Discussion and Possible Action on Release of Utility Easement for Site Plan for Mike Lukas for Apartments on W. Sunset Drive.

DPW Director Robinson reviewed this item.

DPW Director Robinson moved to recommend to the Common Council to approve the easement adjustment. Ald. Zajac seconded, and the motion carried.

5. Discussion and Possible Action on Site Plan for Mike Lukas for Sunset Apartments on W. Sunset Drive.

DPW Director Robinson reviewed this item.

DPW Director Robinson moved to approve the revisions to the site plan for the apartment submitted by Mike Lukas for W. Sunset Drive. Comm. Seales seconded, and the motion carried.

6. Discussion and Possible Action on Site Plan for Rob Tracey to Install Patio Covers at the Cone Zone, 444 W. High Street.

DPW Director Robinson reviewed this item.

Ald. Zajac moved to approve the patio covers/structures at the Cone Zone. DPW Director Robinson seconded, and the motion carried.

7. Discussion and Possible Action on Site Plan for Merchant Row Public Parking Lot and Milton House Parking Lot.

Administrator Hulick reviewed this item.

Ald. Zajac moved to approve the Merchant Row parking lot reconstruction plan as presented and the Milton

House parking lot reconstruction plan contingent on the approval of the lighting and landscaping plans by city staff. Comm. Seales seconded, and the motion carried.

8. Next Meeting Date – Wednesday, April 5, 2017 at 5:00 p.m.

9. General Items

- The City has been asked to review our fence ordinance and that will come to Plan Commission in the near future.
- Committee appointments will be coming up in April.
- Administrator Hulick posed a question to the commission regarding a possible change to the timing of future meetings. Any thoughts can be forwarded to Administrator Hulick.

10. Motion to Adjourn

DPW Director moved to adjourn the meeting of the Plan Commission at approximately 5:18 p.m. Ald. Zajac seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk