

**City of Milton**  
**Common Council Minutes**

2/7/2017 - Minutes

**1. Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the February 7, 2017 Common Council meeting to order at approximately 7:00 p.m. City Clerk/Deputy Treasurer Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Jeremy Zajac, Ald. Maxine Striegl, Ald. Nancy Lader, Ald. Ryan Holbrook, and Ald. Lynda Clark.

Also Present: City Administrator Al Hulick, Assistant to the City Administrator Inga Cushman, City Attorney Mark Schroeder, Police Chief Scott Marquardt, DPW Director Howard Robinson, and City Clerk/Deputy Treasurer Elena Hilby.

**2. Approval of Agenda**

Ald. Clark moved to approve the agenda. Ald. Holbrook seconded, and the motion carried.

**3. Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were none.

**4. Approval of the Consent Agenda**

Ald. Striegl moved to approve the consent agenda. Ald. Clark seconded, and the motion carried.

**a. Approval of Minutes - Common Council Minutes - January 17, 2017.**

**b. Approval of Minutes - Plan Commission - December 20, 2016.**

**5. Public Hearing and Discussion and Possible Action Regarding Approval of Resolution 2017-01 Final Resolution Vacating Portion of S. Janesville Street and Amending Official City Map.**

City Administrator Hulick reviewed this item.

Mayor Welch opened the public hearing at 7:10 p.m.

Mayor Welch closed the public hearing at 7:11 p.m.

Ald. Clark moved to approve the vacation of the subject portion of S. Janesville Street and Amend the Official City Map. Ald. Lader seconded, and the motion carried unanimously.

**6. Discussion, Direction, and Possible Action on a Potential Development Agreement with the Milton House Museum.**

City Administrator Hulick reviewed this item. Discussion followed. Ald. Clark moved to direct City Administration to pursue the potential drafting of a Developers Agreement with the Milton House Museum to allow for the City's participation in funding of the proposed Milton House parking lot project. Ald. Holbrook seconded, and the motion carried unanimously.

**7. Discussion and Possible Action on Resolution Electing Direct Charge of Fire Protection.**

City Administrator Hulick reviewed this item. Discussion followed. Ald. Clark moved to approve Resolution 2017-03 - Resolution Electing Direct Charge of Public Fire Protection. Ald. Striegl seconded, and the motion carried unanimously.

**8. Discussion and Possible Action on Ordinance 2017-428: An Ordinance Amending Section 2-352 (Tourism Development Committee), of the Code of Ordinances of the City of Milton.**

City Administrator Hulick reviewed this item. Discussion followed. Ald. Adams moved to waive the second and third readings and adopt Ordinance 2017-243: An Ordinance Amending Section 2-352 (Tourism Development Committee), of the Code of Ordinances of the City of Milton. Ald. Lader seconded, and the motion carried unanimously.

**9. Discussion and Possible Action on an Appointment of Herb Stinski to the Community Development Authority.**

City Administrator Hulick reviewed this item. Ald. Clark moved to approve the appointment of Herb Stinski to the Community Development Authority. Ald. Holbrook seconded, and the motion carried unanimously.

**10. Discussion and Possible Action on a One-Lot CSM Along Sunnyside Drive for Handy Art Inc.**

City Administrator Hulick reviewed this item. Discussion followed. Ald. Clark moved to approve the one-lot CSM for Chugger LLC along Sunnyside Drive. Ald. Zajac seconded, and the motion carried unanimously.

**11. Discussion and Possible Action for Continuation of Legal Services with Consigny Law Firm as the City's Attorney (2017-2019).**

City Administrator Hulick reviewed this item. Discussion followed. Ald. Holbrook moved to approve the continuation of legal services with Consigny Law Firm as the City's Attorney for 2017-2019. Ald. Zajac seconded, and the motion carried unanimously.

**12. Discussion and Possible Action on Committee Structures.**

Mayor Welch reviewed this item. Ald. Clark reviewed the recommendations made by the Policy Ad Hoc Committee. Discussion followed.

**13. Next Meeting – Wednesday, February 22, 2017 at 7:00 p.m.**

**14. General Items**

**15. Team Building Exercise.**

**16. Committee Reports**

Tourism Development Committee met on January 26, 2017

- Finalized the paperwork for non-profit organization to use if they want to be part of the donut in our city commercial.

Historic Preservation Commission

- Working on their goals for 2017.

Library Board

- The construction is moving along very well. The grand opening of the library will be discussed at

their next meeting.

- They are discussing the Food Truck Rally.

## 17. Staff Reports

City Administrator

- He will be attending the Governor's conference on economic development this Thursday and Friday in Milwaukee.

Assistant to the City Administrator

- Starting this year we will be doing a newsletter to go out with all water bills and would appreciate any feedback.

City Clerk

- Public testing of the election equipment will be on Tuesday, February 14 at 10am.
- In-person absentee voting is taking place during office hours until Friday, February 17 at 5pm.
- The Spring Primary Election will be on Tuesday, February 21, 2017. The polls will be open from 7am - 8pm.
- The Wisconsin DOT said that the first license plate renewal notices that will include the new local registration fee will be mailed out in the next couple of weeks.

Director of Public Works

- Sent out 105 letters after the last 1" snowfall for not clearing the snow off the sidewalks. Residents receive only one warning letter. DPW is working on being more proactive on ordinance enforcement.

Police Chief

- Has almost completed his first hiring process and an eligibility list has been created. Five finalists went before the Police Commission last week. They certified a list of 4 candidates for the eligibility list.

Mayor

- Reported on an interaction she had with a frustrated resident that ended well.
- Wants to bring a workshop developed by the Diversity Action Team on respectful communication to the city and offer it at no cost to anyone who wants to attend. Will most likely be held at the Milton House. More information will be coming soon.

## 18. Consideration of a motion to convene into closed session pursuant to section 19.85 (1) (e), Wis. Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding development proposal for TID 6.

At approximately 8:37 p.m. Ald. Striegl moved to convene into closed session pursuant to section 19.85 (1) (e), Wis. Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding development proposal for TID 6. Ald. Clark seconded, and the motion carried unanimously.

- 19. Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Department Heads and Employee Evaluations and Work Plans.**

At approximately 8:37 p.m. Ald. Striegl moved to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Department Heads and Employee Evaluations and Work Plans. Ald. seconded, and the motion carried unanimously.

Ald. Clark moved to reconvene into open session at approximately 10:05 p.m. Ald. Holbrook seconded, and the motion carried unanimously.

**20. Motion to Adjourn**

Ald. Clark moved to adjourn the meeting of the Common Council at approximately 10:06 p.m. Ald. Lader seconded, and the motion carried.

Respectfully submitted,  
Elena Hilby  
City Clerk