

**City of Milton**  
**Common Council Minutes**

1/17/2017 - Minutes

**1. Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the January 17, 2017 Common Council meeting to order at approximately 7:00 p.m. City Clerk/Deputy Treasurer Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Jeremy Zajac, Ald. Maxine Striegl, Ald. Nancy Lader, and Ald. Lynda Clark.

Excused: Ald. Ryan Holbrook.

Also Present: City Administrator Al Hulick, Assistant to the City Administrator Inga Cushman, City Attorney Mark Schroeder, Finance Director Dan Nelson, Police Chief Scott Marquardt, Fire Chief Chris Lukas, DPW Director Howard Robinson, Library Director Lisa Brooks, and City Clerk/Deputy Treasurer Elena Hilby.

**2. Approval of Agenda**

Ald. Striegl moved to approve the agenda. Ald. Clark seconded, and the motion carried.

**3. Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were none.

**4. Approval of the Consent Agenda**

Ald. Clark moved to approve the consent agenda with the exception of items c and d. Ald. Zajac seconded, and the motion carried.

**a. Approval of Minutes - Common Council Minutes – January 3, 2017.**

**b. Approval of Minutes - Personnel & Finance Committee Minutes – November 15, 2016.**

**c. Personnel & Finance Item: Authorize Staff to Execute 2 Farmland Lease Agreements with Pierce Farms, Inc. – Crossridge 2017 and Business Park 2017.**

Ald. Clark asked how the rental amounts are calculated. Administrator Hulick explained they are based on prior agreements. Ald. Clark moved to approve the Farmland Lease Agreements with Pierce Farms, Inc. Ald. Lader seconded, and the motion carried unanimously.

**d. Personnel & Finance Item: Authorize Staff to Execute a Farmland Lease Agreement with Heth Farms, Inc.**

Ald. Clark asked how the rental amount is calculated on this agreement. DPW Director Robinson explained it is based on prior agreements. Ald. Clark moved to approve the Farmland Lease Agreement with Heth Farms, Inc. Ald. Lader seconded, and the motion carried unanimously.

**e. Approval of Minutes - Public Safety Committee Minutes – December 20, 2016.**

**5. Presentation and Direction on the Expanded Role of the Community Development Authority.**

Administrator Hulick reviewed the presentation. Discussion followed.

**6. Discussion and Possible Action on an Intergovernmental Agreement (IGA) between the City of Janesville, the City of Milton, and the Town of Milton for shared services between the Janesville Fire Department (JFD) and the Milton Fire Department (MFD).**

Ald. Clark moved to execute an Intergovernmental Agreement (IGA) between the City of Janesville, the City of Milton, and the Town of Milton for shared services between the Janesville Fire Department (JFD) and the Milton Fire Department (MFD). Ald. Zajac seconded, and the motion carried unanimously.

**7. Discussion and Possible Action Regarding Ordinance 427 Annexation Ordinance Dickens Partners, LLP and City of Milton.**

Ald. Clark moved to waive the 2nd and 3rd reading of the ordinance and approve Ordinance 427 Annexation Ordinance Dickens Partners, LLP and City of Milton. Ald. Zajac seconded, and the motion carried unanimously.

**8. Discussion and Possible Action Regarding Resolution 2017-02 Creating City of Milton Ward 13.**

Ald. Zajac moved to approve Resolution 2017-02 Creating City of Milton Ward 13. Ald. Clark seconded, and the motion carried unanimously.

**9. General Items**

Ald. Clark

- Reviewed the latest Business After Five event at the Milton Area Youth Center (MAYC).
- Announced that MAYC is in need of adult volunteers to help mentor children, especially male mentors.

**a. Next Meeting – Tuesday, February 7, 2017 at 7:00 p.m.**

**10. Team Building Exercise.**

**11. Committee Reports**

Joint Fire Commission

- There is a meeting tomorrow.

Parks & Recreation Commission

- Approved the final two wings of the memorial.
- A young man came to discuss the possibility of a dirt bike track.

Tourism Committee

- Presented the new Rock County tourist guide.
- There is a meeting tomorrow.

Public Works Committee

- Commended the Public Works Department for the wonderful job they have been doing with the winter weather.

Personnel & Finance Committee

- A couple new licenses were approved as were some Farmland Lease Agreements.

## 12. Staff Reports

Chief of the Fire Department

- Finishing up on in-service training
- Writing grant applications for ballistic helmets and bullet-proof vests for the Rescue Task Force/EMS related calls.

Chief of the Police Department

- Progressing with the hiring process. Twenty-five candidates took the written test this past weekend. Next step will be a panel interview, an interview with Chief Marquardt, and an interview with the Police Commission. After that we will have an eligibility list.

Library Director

- Shelving and furnishings have been coming in and the moving process has begun with many volunteers.
- Most furniture will be here by mid February and they are expecting a grand opening the last weekend of February.

City Administrator

- Commended the Fire Department transition team for all their hard work.

Finance Director

- We are working on end of the year processes.

DPW Director

- Christmas tree collection goes until the end of the month.
- There is salt and sand available at the garage.
- We received a liner for the ice rink from Rock Prairie Dairy which has made for a smoother, more consistent surface.
- There will be a lot of traffic by the High School this weekend for the High School Show Choir.

## 13. Motion to Adjourn

Ald. Clark moved to adjourn the meeting of the Common Council at approximately 7:58 p.m. Ald. Zajac seconded, and the motion carried.

Respectfully submitted,  
Elena Hilby  
City Clerk