



## Office of the City Administrator

**To:** Parks and Recreation Commission, Mayor Welch, Common Council Members  
**From:** Howard Robinson, Director Public Works  
**Date:** September 19, 2016  
**Subject:** Discussion and possible action on the proposed 2017 CVMIC Grant for 50% matching up to \$5,000 to ADA accessibility improvements at Tower Hill Park and South Goodrich Park and approve the use of up to \$5,000 of the Park Improvement Fund

---

**Summary:** The city has been approved for a safety grant from our insurance company, CVMIC. This is a matching grant of up to \$5,000.

**Background:** We have been approved for Title II ADA (accessibility) upgrades to Tower Hill Park and S. Goodrich Park. The grant will pay for a part of the engineered wood chips for the playground at Tower Hill Park and also would allow us to make improvements to the two bathrooms at S. Goodrich Park. We are planning on resurfacing the bathroom and kitchen floors at S. Goodrich Park and, if possible, making them into family restrooms. We will do this if we have enough required toilet fixtures for the park after the remodel. The State of Wisconsin Building Division is researching an answer for us concerning how many toilet facilities we are required to have for this facility.

We are requesting to use funds from the Park Improvement Fund to pay for our portion of the grant. The cost would not exceed \$5,000 from the fund.

**Recommendation:** The City Administration recommends the Parks & Recreation Commission and City Council approve the proposed 2017 CVMIC Grant for 50% matching up to \$5,000 to ADA accessibility improvements at Tower Hill Park and South Goodrich Park and approve the use of up to \$5,000 of the Park Improvement Fund.