

City of Milton
Common Council Minutes

5/17/2016 - Minutes

1. Call to Order and Confirmation of Appropriate Meeting Notice.

Mayor Anissa Welch called the Common Council meeting to order at approximately 7:06 PM. City Clerk Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams, Ald. Lynda Clark, Ald. Ryan Holbrook, Ald. Nancy Lader, Ald. Maxine Striegl, and Ald. Jeremy Zajac.

Also Present: City Administrator Al Hulick, City Attorney Mark Schroeder, Fire Chief Loren Lippincott, Director of Public Works Howard Robinson, Assistant to the City Administrator Inga Cushman, Library Director Lisa Brooks, and City Clerk/Deputy Treasurer Elena Hilby.

2. Approval of Agenda

Ald. Zajac moved to approve the agenda. Ald. Clark seconded, and the motion carried.

3. Public comments regarding items which can be affected by Council Action

Mayor Welch welcomed those in attendance and asked if there were any registered speakers.

Sandy Disrud of 806 Hart, Beloit, WI 53511 introduced herself as the Deputy Register of Deeds of Rock County and announced that she will be running for Register of Deeds of Rock County.

Wayne Lubke of 949 Bowers Lake Road spoke support of the Northleaf Winery Conditional Use Permit.

4. Approval of the Consent Agenda

Ald. Clark moved to approve the consent agenda with item 4.e.1 taken off the consent agenda. Ald. Lader seconded, and the motion carried.

4.a. Common Council Minutes – May 3, 2016.

4.b. Board of Review Minutes – June 16, 2015.

4.c. Community Development Authority Minutes – December 15, 2015.

4.d. Personnel & Finance Committee Minutes – April 19, 2016.

4.d.1. Personnel & Finance Committee Item: Approve Renewal Beer and Alcohol Licenses.

4.d.2. Personnel & Finance Committee Item: Approve Renewal Cigarette and Tobacco Licenses.

4.d.3. Personnel & Finance Committee Item: Approve Renewal Operator Licenses.

4.e. Plan Commission Minutes – April 6, 2016.

4.e.1. Plan Commission Item: Approve the Conditional Use Permit for Northleaf Winery, 302/304 S. Janesville Street.

Ald. Lader expressed concerned about this conditional use permit.

Ald. Clark moved to approve the conditional use permit with the following conditions 1. Venting must be to the north 2. There is to be a fence installed along the south and east sides of the property 3. Soundproofing is to be used for the south side of building, and 4. There are to be no windows or exits on the south side of the building. Ald. Holbrook seconded, and the motion carried with Ald. Lader in opposition.

4.e.2. Plan Commission Item: Approve the New Easement for the Water Main Installation for the South Water Main Project.

4.f. Policy Ad Hoc Committee Minutes – May 3, 2016.

4.g. Public Safety Committee Minutes – April 19, 2016.

5. Discussion and Possible Action regarding the Selection of the Official Newspaper of the City of Milton – Milton Courier.

Ald. Lader moved to approve the Milton Courier as the official newspaper of the City of Milton. Ald. Striegl seconded, and the motion carried.

6. Discussion and Possible Action Regarding Resolution 2016-12 – Approving an Amendment to the Project Plan of Tax Incremental District No. 6.

Ald. Holbrook moved to approve Resolution 2016-12 - Approving an Amended to the Project Plan of Tax Incremental District No. 6. Ald. Clark seconded, and the motion carried.

7. AMENDED Discussion and Possible Action on the Recommendations By the Policy Ad Hoc Committee Regarding City Committees.

Ald. Clark moved to approve the recommendation of the Policy Ad Hoc Committee for the Board of Review to replace Council members with 6 citizen members effective 2017 and to direct staff to amend city ordinances to reflect this change. Ald. Zajac seconded, and the motion carried with Ald. Lader and Ald. Striegl in opposition.

Ald. Clark moved to approve the recommendation of the Policy Ad Hoc Committee for the Community Development Authority (CDA) and Economic Development Commission (EDC) to move the EDC under the CDA, to have no more than 2 Council members, to have no more than 9 members total, to have no more than one representative from a single organization with the exception of MAAC who will have two members, and to direct staff to amend city ordinances to reflect these changes. Ald. Holbrook seconded, and the motion carried.

Ald. Zajac moved to approve the recommendation of the Policy Ad Hoc Committee for the Emergency Medical Services Commission to eliminate this commission and direct staff to amend city ordinances to reflect this change. Ald. Holbrook seconded, and the motion carried.

Ald. Adams moved to table the recommendation of the Policy Ad Hoc Committee for the Joint Fire Commission. Ald. Holbrook seconded, and the motion carried.

Ald. Zajac moved to approve the recommendation of the Policy Ad Hoc Committee for the Parks & Recreation Commission to replace the Recreation Director in the ordinance with The Gathering Place Executive Director (or his/her designee) and make them a voting member, add a high school student as a non-voting member, and to direct staff to amend city ordinances to reflect this change. Ald. name seconded, and the motion carried.

Ald. Adams moved to table the recommendation of the Policy Ad Hoc Committee for the Personnel & Finance Committee. Ald. Clark seconded, and the motion carried.

Ald. Striegl moved to approve the recommendation of the Policy Ad Hoc Committee for the Public Safety Committee to host quarterly Community Forums and encourage Council participation, meet quarterly to coincide with the Community Forums, to create ad hoc committees as needed, to attach monthly reports from the Police Department in the Council packets, and to direct staff to amend city ordinances to reflect these changes. Ald. Adams seconded, and the motion carried.

Ald. Clark moved to approve the recommendation of the Policy Ad Hoc Committee for the Public Works Committee to meet quarterly with additional meetings as needed, add 2 citizen members to the committee, add recycling, building inspection, and storm sewer to the ordinance, and direct staff to amend city ordinances to reflect these changes. Ald. Holbrook seconded, and the motion carried.

Ald. Holbrook moved to approve the recommendation of the Policy Ad Hoc Committee for the Tourism Development Committee to hold quarterly meeting with additional meetings as needed, remove the need for Council members on the committee, change the City Administrator to an ex-officio, non-voting member, have the committee elect their chair after annual committee appointments are complete, and to direct staff to amend city ordinances to reflect these changes. Ald. Zajac seconded, and the motion carried with Ald. Striegl in opposition.

Ald. Zajac moved to table the recommendation of the Policy Ad Hoc Committee for the Zoning Board of Appeals. Ald. Clark seconded, and the motion carried.

8. AMENDED Discussion and Possible Action on Ethics Committee Appointments.

Ald. Clark moved to approve the appointments to the Ethics Committee as presented to include Lisa Brooks and the Committee will decide who the alternate will be. Ald. Zajac seconded, and the motion carried.

9. Next Meeting – Tuesday, June 7, 2016 at 7:00 p.m.

10. Team Building Exercise.

There was no team building exercise tonight.

11. Mayor and Alderperson Reports

Ald. Holbrook

- Civil War Living History Days are this weekend.
- On Friday there will be 1700 students in attendance of this event.

Ald. Clark

- On Memorial Day there will be a ceremony at 8:30 PM and the POW monument will be unveiled

Ald. Striegl

- Expressed disappointment with some of the committee appointments.

Mayor Welch

- She be out of the country from Thursday to Monday and Ald. Striegl will be acting mayor in her absence.

12. Staff Reports

13. City Administrator

- With the TIF amendment that passed tonight we will be going back to Joint Board of Review on June 7 and most likely present projects over next year for those two downtown plans. Expressed appreciation for all the discussions at the CDA, JBR, and Common Council.

14. Chief of the Joint Fire Department

- The Joint Fire Commission will be meeting tomorrow night at Milton City Hall at 7 PM.
- In conjunction with Civil War Living History Days they will host an EMS Week Open House on Saturday from 10 AM - 2 PM.

15. Chief of the Police Department

- It is Police Week and May 15 is designated Law Enforcement Memorial Day and there is a memorial event planned at the Rock County Courthouse.

16. City Clerk/Deputy Treasurer

- Thanked Det. Justice for his work on all the background checks for our renewal operator licenses.
- Thanked DPW Director Robinson for conducting inspections on all the establishments that hold alcohol licenses.
- Announced that a page has been added to Clerk's portion of the city website to provide information regarding property assessments and Board of Review.

17. Director of Public Works

- The Splash Pad will be open by Memorial Day
- They are working on well and have the footings and have water and sewer service
- Water services are getting put in on Janesville St and the main is in
- There will be a Memorial Day Silent Walk at Veterans' Park on Memorial Day
- The Chamber of Commerce flower baskets are supposed to go out tomorrow

18. Director of the Library

- Construction is going well
- The footings are in for getting the water main into the building
- They will be starting the foundation for the new entrance on High Street
- Most of the noisy work is complete now

19. Finance Director

- Just received the draft financial report for 2015
- In June someone will be here to present the audit report

20. Motion to Adjourn

Ald. Clark moved to adjourn the meeting of the Common Council at 9:01 PM. Ald. Lader seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk

