



## Office of the City Administrator

**To:** Mayor Welch, Common Council Members  
**From:** Al Hulick, City Administrator  
**Date:** March 15, 2016  
**Subject:** Discussion and Possible Action on Preliminary Resolution Vacating Portion of Greenman Street 2016-07 Regarding the Vacation of Greenman Street from N. Janesville Street to Parkview Drive.

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### Summary

The Milton School District is proposing a redevelopment of the public parking and public access to Milton East Elementary School. For some time, traffic in and around Milton East Elementary has been problematic for the School, parents, and surrounding businesses during school drop-off and pick-up times.

To help mitigate this problem, the School District has developed a plan that will add additional parking near Milton East Elementary, and reconfigure the drop-off and pick-up zones. Attached is the proposed Site Plan that shows the proposed layout for new public parking and new public access points to the School.

As part of this plan, the City will need to vacate a portion of Greenman Street from North Janesville Street to Parkview Drive. Preliminary Resolution 2016-07 begins the street vacation process. The Final Resolution will be adopted by the Common Council after a public hearing before the Plan Commission (April 6<sup>th</sup>) and City Council (April 19<sup>th</sup>).

### Background

This portion of Greenman Street was never officially dedicated as right-of-way but has been long used by the School District as an area for pick up and drop offs as well as bus traffic.

Additionally, this portion of Greenman Street provides a second ingress and egress to Park Community Credit Union along Parkview Drive. The School District has been in communications with Parker Community Credit Union and under the proposed reconfiguration of public access, PCCU will retain rights to utilize the new access drive as ingress and egress to their property. A cross access easement agreement between the School and PCCU will be drafted and presented to the Plan Commission and City Council at a later date for review and approval.

### Recommendation



The City Administration recommends the City Council approve Preliminary Resolution 2016-07 vacating the portion of Greenman Street from North Janesville Street to Parkview Drive.