

**City of Milton
Common Council Minutes**

3/1/2016 - Minutes

1. Call to Order and Confirmation of Appropriate Meeting Notice.

Mayor Welch called the Common Council meeting to order at 7:00 p.m. Clerk Hilby confirmed appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Lynda Clark, Ald. Nancy Lader, Ald. Theresa Rusch, Ald. Maxine Striegl, and Ald. Jeremy Zajac.

Also Present: City Administrator Al Hulick, City Attorney Mark Schroeder, Finance Director Dan Nelson, Police Chief Scott Marquardt, Director of Public Work Howard Robinson, Library Director Lisa Brooks, Assistant Inga Cushman, and City Clerk Elena Hilby.

2. Approval of Agenda

Ald. Clark moved to approve the agenda. Ald. Lader seconded, and the motion carried.

3. Presentation of Tenure Awards

3.a. Becky Sexe – 15 years

3.b. Carrie Chesebro - 5 years

4. Public comments regarding items which can be affected by Council Action

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were no speakers.

5. Approval of the Consent Agenda

Ald. Adams moved to approve the consent agenda. Ald. Striegl seconded, and the motion carried.

5.a. Common Council Minutes – February 17, 2016.

5.b. Public Works Committee Minutes - February 2, 2016.

5.b.1. Public Works Committee Item: Discussion and Possible Action regarding Baxter and Woodman 2016 Engineering Services Work Order – Miscellaneous Services.

5.b.2. Public Works Committee Item: Discussion and Possible Action Regarding the Awarding of the Sidewalk Repair and Installation for 2016 Quote.

5.b.3. Public Works Committee Item: Approve Items for Surplus.

5.b.4. Public Works Committee Item: Approve Baxter & Woodman Well #2-Well House Reconstruction Construction Engineering Work Order.

5.b.5. Public Works Committee Item: Approve Baxter & Woodman Municipal Drive Drainage Improvements Design and Construction Engineering Work Order.

6. Public Hearing and Discussion and Possible Action on the Class “A” Beer Liquor License application from CT Corporation, DBA Casey’s General Store #1922 located at 464 S. John Paul

Road.

Administrator Hulick reviewed this application and Resolution 2014-23.

Mayor Welch opened the public hearing at 7:04 p.m.

Attorney David Moore of 100 S. Main Street, Janesville appeared on behalf of his client, CT Corporation.

- Clarified that they are only seeking a Class "A" and that Jeff Kimberly would serve as the Liquor Agent.

Jeff Kimberly of 400 California Ct, Janesville.

- Reviewed the procedures in place regarding training employees at the time of hire and once per year after.

Jason Cowley of 6101 N LaDue, Milton.

- Expressed concerns with adding another Class "A" license.

Mayor Welch closed the public hearing at 7:34 p.m.

Ald. Adams moved to deny the application. Ald. Rusch seconded, and the motion carried.

7. Discussion and Possible Action Regarding Resolution 2016-6 – Authorizing the Issuance of a Line of Credit with Bank of Milton in the Amount of \$700,000.

Ald. Rusch moved to adopt Resolution 2016-06: Authorizing the Securing of a Line of Credit with Bank of Milton in the amount of \$700,000. Ald. Adams seconded, and the motion carried unanimously.

8. Discussion and Possible Action Adopting Exhibit A – Resolution Term Credit Agreement.

Ald. Clark moved to Adopt Exhibit A - Resolution Term Credit Agreement. Ald. Rusch seconded, and the motion carried.

9. Discussion and Possible Action Regarding the Awarding of the Well No. 2 – Well House Reconstruction Bid.

DPW Director Robinson reviewed the item.

Ald. Rusch moved to grant the Well #2 well house reconstruction project to Magill Construction contingent on Baxter & Woodman's analysis. Ald. Clark seconded and the motion carried.

10. Discussion and Possible Action Regarding Entering into a Master Engineering Services Agreement with Baxter and Woodman.

Ald. Clark moved to direct staff to enter into a Master Engineering Services Agreement with Baxter and Woodman. Ald. Striegl seconded, and the motion carried.

11. General Items

12. Next Meeting – Tuesday, March 15, 2016 at 7:00 p.m.

13. Team Building Exercise.

14. Mayor and Alderperson Reports

Mayor Welch

- Mayor Welch stated that she wanted to make March 2016 as Women's History Month.

Ald. Rusch

- Policy Ad Hoc Committee has started their next project of reviewing our committees and commissions.

Ald. Clark

- Tourism will be using more methods of getting community events out such as a flyer in the next utility bill.

15. Staff Reports

16. City Administrator

- We are experiencing a good response to Milton Make a Difference Day.
- Thanked the Courier for their support of the effort

17. Chief of the Joint Fire Department

- Fire/EMS Workgoup started today and is making good progress. Next meeting will be on March 8.

18. Chief of the Police Department

- PD did some landlord training this past weekend that was free to City of Milton landlords. There were more than 40 participants. We will be doing more of these sessions.

19. City Clerk/Deputy Treasurer

- No report.

20. Director of Public Works

- They have a lot of water main projects coming up shortly.
- The bridge project is about to start as is the Neville exit.

21. Director of the Library

- They have received 22 applications for their open position and plan to make their decision this Friday.
- Asbestos removal on the second floor is taking place.

22. Finance Director

- No report.

23. RW Implementation Committee Update

- See Fire Dept Report

24. Motion to Adjourn

Ald. Clark moved to adjourn the meeting of the Common Council at 8:05 p.m. Ald. Lader seconded, and the motion carried.

Respectfully submitted,
Elena Hilby
City Clerk