

Office of the Director of Public Works

To: City of Milton Plan Commission, Mayor Anissa Welch, and Common Council Members
From: Howard Robinson, Director of Public Works
Date: 04/06/2016
Subject: Public Hearing and Discussion and Possible Action to Consider a Request from Parker Community Credit Union for a Conditional Use Permit to Allow a Variable Message Sign and Illuminated Sign at 110 Parkview Drive.

Discussion

Parker Community Credit Union (PCCU) has submitted a conditional use permit request and a site plan review to allow them to construct a variable message sign on the S. Janesville St. or east side of their property and also allow them to have an illuminated sign on the south side of their building. Since the variable message sign is within 300 feet of residential zoned property a conditional use permit is required.

Presently, they have a variance to allow the number of signs they have. They would be over the allowable number of signs for a B-3 zoned property and also for the square footage allowed in a B-3 zoned property. They have applied for a variance for the new signs. A copy of the variance request is included.

The Plan Commission can grant the conditional use permit with a contingency that they receive a variance to install the signs. The signs meet site plan requirements for our ordinances with a variance. The DOT also has regulations in addition to our ordinances. They can also be included as a requirement.

PCCU has indicated they will remove the existing monument sign on S. Janesville St. and the illuminated ATM sign if Plan Commission desires.

Staff Recommendation

I would recommend approval of the conditional use permit with a contingency that a variance is granted and DOT regulations are followed in addition to City ordinances. Plan Commission can add the requirement to remove the monument sign and ATM sign if desired.

Attachments

- CUP Application
- Findings of Fact
- Picture of Sign
- Site Plan



- Variance Application
- Correspondence from the Wisconsin DOT