



## Office of the City Administrator

**To:** Mayor Welch, Common Council Members  
**From:** Al Hulick, City Administrator  
**Date:** February 2, 2016  
**Subject:** Discussion and Possible Action Regarding Ordinance #417 Creating the City of Milton City Council Code of Ethics and Council Policy #2 Creating City Council Expectations.

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### Summary

The Council Policy Ad Hoc Committee has met on several occasions to prepare the attached Ordinance #417 Creating the City of Milton City Council Code of Ethics and Council Policy #2 Creating City Council Expectations.

This agenda item contains two documents. The first, creates Ordinance #417 establishing a City Council Ethics Ordinance which establishes City Council conflicts of interest, behaviors, responsibilities of office and violations.

The second document creates Council Policy #2 which establishes City Council Expectations regarding the values in which the all City of Milton Officials agree to adhere to when in the service of the City of Milton. It would be expected that all City of Milton officials sign a document agreeing to those expectations.

### Background

On May 19, 2015, the City Council voted to create the Council Policy Ad Hoc Committee. The purpose of this Committee was to “review and recommend potential changes to City Council procedures and policies.” The Committee was created initially to address concerns related to the filling of vacant City Council seats, but the Committee could be tasked to review and recommend additional policies and procedures beyond this initial task.

On October 6, 2015, the City Council adopted Council Policy #1 establishing the procedure to fill vacant City Council seats. Upon completion of that task, the Council Policy Ad Hoc Committee undertook the task to create a Council Ethics Ordinance. The attached documents implements that charge.

### Recommendation



The Council Policy Ad Hoc Committee recommends the City Council approve Ordinance #417 Creating the City of Milton City Council Code of Ethics and Council Policy #2 creating City Council Expectations.