



**AGENDA**

**City of Milton**

**Historic Preservation Commission**

**Wednesday, October 2, 2019**

**5:30 p.m.**

**MILTON CITY HALL**

**Conference Room**

**710 S. Janesville Street**

- 1. Call To Order**
- 2. Approve Agenda**
- 3. Approval Of Minutes - September 4, 2019**

Documents:

[HISTORIC PRESERVATION COMMISSION MINTUES 9-4-19.PDF](#)

- 4. 2019 Work Plan**
  - a. *Discussion And Possible Action On Milton History Videos***
- 5. Discussion And Possible Action On Draft 2020 Work Plan**

Documents:

[WORK PLAN 2020.PDF](#)

- a. *Discussion And Possible Action On Development Of History Weekend In Milton***
- 6. Reports & Updates (The Following Items Will Not Have Any Action Taken)**
  - a. *Milton Historical Society / Milton House Museum***
  - b. *Milton College Preservation Society***

- 7. General Items**
- 8. Next Meeting - November 6, 2019**
- 9. Motion To Adjourn**

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be

noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Leanne Schroeder, September 27, 2019

**City of Milton  
Historic Preservation Commission  
September 4, 2019**

**Call to Order**

Ald. Ryan Holbrook called the September 4, 2019 meeting of the Historic Preservation Commission to order at 5:30 p.m.

Present: Ald. Ryan Holbrook, Terry Williamson, Leah Kinmonth, Harvey Smith, Julie Marquardt, Devin Elliott, and Gail Nordlof.

Also Present: Administrative Services Director Inga Cushman.

**Approve Agenda**

Comm. Smith motioned to approve the agenda. Comm. Marquardt seconded, and the motion carried.

**Approval of Minutes - August 7, 2019**

Comm. Marquardt motioned to approve the minutes. Comm. Smith seconded, and the motion carried.

**2019 Work Plan**

**a. Discussion and possible action on Milton History Videos**

Director Cushman stated the videographer is working on the updates, and she hopes to receive the updated videos soon.

**Discussion and possible action on development of presentation for Indigenous Peoples' Day**

This presentation will be added to the 2020 work plan.

**Discussion and possible action on 2020 Work Plan**

The commission discussed possible ideas for the 2020 Work Plan. Director Cushman will make the changes to the work plan document for consideration at the next Historic Preservation Commission meeting.

**Reports & Updates (The following items will not have any action taken)**

**a. Milton Historical Society / Milton House Museum**

**b. Milton College Preservation Society**

Comm. Williamson and Ald. Holbrook provided updates to the commission about events taking place in the coming months at both facilities.

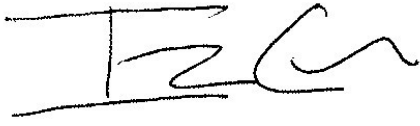
**General Items**

There were no general items.

**Motion to Adjourn**

Comm. Smith motioned to adjourn the September 4, 2019 meeting of the Historic Preservation Commission at 5:57 p.m. Comm. Williamson seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director



# City of Milton

## Historic Preservation Commission

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### 2020 Work Plan

#### MISSION

The City of Milton Historic Preservation Commission will strive to protect properties in the City through local designation, to educate residents and property owners about the value of historic preservation, and to serve as a resource for education and development of historic properties in Milton.

#### PROJECT REVIEW

- Held the first Herstories of Milton Tour with 15 attendees on March 10, 2019.
- Completed “History of Milton” videos to share through social media.
- Recognized two organizations and one person for a Historic Preservation Award presented at the Community Recognition Picnic on May 23, 2019.
- Hosted a table at the Milton Lions Club Car Show during the MACC Chicken BBQ and Milton House Arts & Crafts Market on August 18, 2019.

#### 2020 PLANNED PROJECTS AND ACTIVITIES

- Create signs for the Parkview Historic District, Merchant Row Historic District, and Milton College Historic District.
- Assist the Library Board, library staff, and Parks & Recreation Commission on selecting books and historic information to possibly include in the design for Story Gardens.
- Recognize up to two people, projects, or programs for a Historic Preservation Award to be presented at the Community Recognition Picnic on May 21, 2020.
- Increase distribution of the 2016 Edition of the *Historic Milton, Wisconsin Tour Guide*.
- Set up a table at established community events, including Arts & Crafts on the Lawn, Civil War Living History Days, and the 4<sup>th</sup> of July, to provide information about historic resources and preservation efforts in Milton and to sell the *Historic Milton, Wisconsin Tour Guide* and other items. This may be a joint effort with other committees/commissions.
- Host a “Milton History” weekend event to promote the history of Milton and tours of the Milton House Museum and Main Hall.
- Hold guided tours of Milton’s historic districts.
- Work with the Community Development Authority (CDA) on implementing historic preservation aspects of the Comprehensive Plan as needed.

#### Previous Accomplishments:

- ✓ CLG status obtained (1999)
- ✓ Regular updates of the *Historic Milton, Wisconsin Tour Guide*
- ✓ Preserve America designation obtained (2011)
- ✓ Awarded Historic Preservation Fund Subgrant in 2012, 2013, and 2014.
- ✓ 2015 Historic Preservation Excellence Awards – Identification and Designation Honorable Mention Award from Wisconsin Association of Historic Preservation Commissions (WAHPC)

**Milton Historic Preservation Commission Members:**

Ryan Holbrook, Chairperson

Leah Kinmonth

Gail Nordlof

Harvey Smith

Terry Williamson

Devin Elliott

Julie Marquardt

Lisa Perkins

Dean Teuscher

Kari Klebba, Milton Historical Society Rep.