

MILTON PUBLIC LIBRARY
MILTON, WI 53563

BOARD OF TRUSTEES
February 5, 2018
6:30 p.m.

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of Minutes: December 27, 2017
4. Approval of Expenditures for February 2018
5. Director's Report:
 - a. President's Report on ALS activities
6. New business:
 - a. Discussion: Library Board hosts fundraiser/ appreciation dinner with MPL Foundation to mark the one-year anniversary of the library opening.
 - b. Review and Approve 2017 Public Library Annual Report.
7. General Items
8. Next meeting: Wednesday, March 5, at 6:30 p.m.
9. Motion to Adjourn

***Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Library Director's office at 868-7462, 430 E. High Street,, Milton, WI 53563*

**PROCEEDINGS OF THE
MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES
December 27, 2017**

Call to Order: The meeting was called to order at 7:04 p.m. by President Bill Wilson. Present: Wilson, Annette Smith, Rose Stricker, Deb Dean, Director Lisa Brooks, Linda Clark, Teen Rep Erin Swopes. Absent: Tim Schigur, Jen Schuetz

Approval of Agenda: Smith moved approval of the amended agenda, seconded by Stricker. Motion approved unanimously.

Approval of Minutes: Clark moved approval of the minutes of the meeting of November 29, 2017, as distributed, seconded by Stricker. Motion approved unanimously.

Approval of Expenditures: Routine expenditures. Clark moved approval of expenditures; Smith seconded. Motion approved unanimously.

Director's Report: – Number of library visits not only increased 40% as expected when we first opened, but remained at that level for the rest of 2017. Programming attendance remains high as well. Shared plans for Story Gardens - gazebo structures discussed at recent Parks and Rec meeting. Funding is secured for the gazebo structure.

Arrowhead Library System Report: New automation system coming in January. MPL is ready. Increase in titles available in the new catalog. Board member changes coming to the ALS Board.

New Business

1. **Discussion of meeting dates/times** – Because of the shift in hours on Wednesday, meetings will move to the first Monday of the month at 6:30 p.m.

General Items: Erin Swopes shared EOY party for TAB next week. Extended hours during finals week for HS students. TAB is talking to Ms. Sroda for planning ideas, etc. for the week. Wilson in contact with Rockford library system; they would like to visit our library and talk with staff re: fundraising, SPARK, etc.

Adjournment

Stricker moved adjournment and Smith seconded the motion. The motion was approved unanimously and the meeting was adjourned at 7:30 p.m.

Next meeting: Monday, February 5, at 6:30 p.m.

Respectfully Submitted,
Deborah Dean

**Library Expenditures
February 2018**

Amazon:	
Books & AV, Office Supplies	\$609.78
American Awards & Promo.:	\$57.90
Donor Plaques	
Arrowhead Library System	
Shared System Costs:	\$12,032.81
WAN Router Costs:	\$940.00
Automatic Fire Systems	
Annual Inspect. & Backflow	\$447.00
Baker & Taylor	
Books	\$1356.90
Dept. of Public Instruction	
WISCAT use fee	\$200.00
Facebook:	\$17.44
Advertisements	
Oriental Trading Company	
SPARKlers tote bags	\$169.94
R&W Heating & Cooling	
Furnace repair-belt	\$161.00
USPS:	
Postage	\$10.47

DIRECTOR'S REPORT

HIGHLIGHTS

I attended meetings with: the Library Foundation, ALS Library Directors, City Council, SHARE directors council, Parks & Rec., Story Gardens Committee, and City Department Heads.

ACTIVITIES

Children's

January 2	SW Toddlers	9
January 3	Storytime	34
January 3	MHS Ag Program	33
January 3	YMCA Daycare	15
January 3	YMCA 4K	30
January 5	Toddler Art	19
January 9	SW 4K80	
January 10	SW 3s	9
January 10	SW 4s + 5s	16
January 10	Storytime	63
January 12	Creative Beginnings	17
January 12	Harmony SPARK K	63
January 15	Music Mentor Monday	6
January 7-14	Snowman Caption Contest	9
January 15	Music & Movement	6
January 17	YMCA Daycare	12
January 17	Storytime	
January 18	UM4K	30
January 19	SPARK: AM Art	23
January 24	Storytime	48
January 24	SW 3s	9
January 24	SW 4s + 5s	17

Teens

January 5	Afterhours @ the Library	4
January 6	YouPaint	8
January 12	Lit Mag (The Iris)	3
January 15	Exam Study Hours	10
January 16	MECAS	8
January 16	Exam Study Hours	21
January 17	Exam Study Hours	2
January 22	Little Owl/Wise Owl	9
January 23	TAB	7
January 24	Lit Club	5
January 26	MAYC	5

Adults

January 2	Gather Round Recipe Club	7
January 7	Scrapbooking	3
January 8	1-on-1 Tech Instruction	17
January 16	Mystery Book Club	9
January 29	Beginning Acrylics	4
January 30	Apps for Library Users	
January 16	Proctoring	1

UPCOMING

March 5 – Library Board Meeting
April 2 – Library Board Meeting

