



**AGENDA**

**City of Milton**

**Parks & Recreation Commission**

**Monday, January 15, 2018**

**6:00 p.m.**

**MILTON PUBLIC LIBRARY**

**2nd Floor, Community Room**

**430 E. High Street**

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - November 28, 2017

Documents:

[PARKS AND RECREATION COMMISSION MINUTES 11-28-17.PDF](#)

4. Discussion And Possible Action On Preliminary Design For Story Gardens
5. Discussion And Possible Action On Fundraising For Story Gardens
6. Discussion And Possible Action On Ice Age Trail Community Designation Event
7. Discussion And Possible Action On Improvements At The Milton Community House
8. Discussion And Possible Action On 2018 Parks & Recreation Commission Work Plan

Documents:

[2018 PARKS AND RECREATION COMMISSION WORK PLAN.PDF](#)

9. Discussion And Possible Action On 2018 Meeting Schedule
10. General Items
11. Next Meeting Date - February 19, 2018
12. Motion To Adjourn

**\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.**

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action

at this meeting.

Posted by: Leanne Schroeder, January 12, 2018

**City of Milton  
Parks & Recreation Commission  
November 28, 2017**

**Call to order**

Chairperson Ryan Peterson called the November 28, 2017 meeting of the Parks & Recreation Commission to order at 6 p.m.

Present: Chairperson Ryan Peterson, Ald. Larry Laehn, Karen Reed, and Christopher McNett.

Also Present: Mayor Anissa Welch, Ald. Lynda Clark, Jay Gasser, Ed Madere, Luke Kloberdanz, and Administrative Services Director Inga Cushman.

**Approve Agenda**

Comm. Ald. Laehn motioned to approve the agenda. Comm. Reed seconded, and the motion carried.

**Approve Minutes – November 13, 2017**

Comm. Reed motioned to approve the minutes. Comm. Ald. Laehn seconded, and the motion carried.

**Discussion and possible action on feedback on Ice Age Trail Community Application and planning for collaboration with Ice Age Trail Alliance**

The commission discussed the application and ideas for future collaboration with L. Kloberdanz from the Ice Age Trail Alliance and E. Madere and J. Gasser from the Ice Age Trail Rock County Chapter. The commission was also provided with an overview of available resources as an Ice Age Trail Community.

The commission is tentatively planning to incorporate the designation event with the Community Recognition Picnic on May 24, 2018. The commission will discuss this more at their next meeting.

**Discussion and possible action on Ice Age Trail Community Memorandum of Understanding**

Comm. Ald. Laehn motioned to recommend to Council to approve the Ice Age Trail Community Memorandum of Understanding. Comm. Reed seconded, and the motion carried.

**Discussion and possible action on hours for the Air Products Ice Rink**

Comm. Reed motioned to table this item until the next meeting. Comm. Ald. Laehn seconded, and the motion carried.

**General Items**

Ald. Clark provided an overview of the upcoming Merry Milton weekend, December 2-3, 2017.

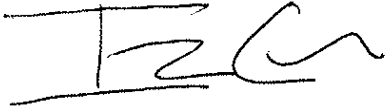
**Next Meeting – December 18, 2017 and January 15, 2018**

The next meeting of the Parks & Recreation Commission will take place on January 15, 2018 at 6 p.m. The commission will gather for a holiday party at Junction Pub in Milton on December 18, 2017.

**Motion to Adjourn**

Comm. Reed motioned to adjourn the November 28, 2017 meeting of the Parks & Recreation Commission at approximately 6:50 p.m. Comm. Ald. Laehn seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director



# City of Milton

## Parks & Recreation Commission

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### 2018 Work Plan

#### MISSION

The Parks and Recreation Commission oversees development of new, and maintenance of existing, indoor and outdoor recreational facilities owned by the City of Milton. The commission strives to provide quality recreation opportunities at city parks and facilities that serve people of all ages and abilities.

#### 2017 PROJECT REVIEW

- Crossridge Park
  - Hosted the Annual Prairie Seed Collection – October 21, 2017
  - Collaborated with the Milton Lions Club on the construction of a pergola near the south parking lot and playground structure.
  - Worked with Girl Scout Troop #3434 on constructing a Gaga Ball Pit.
- Pollinator Promotion
  - Selected a logo to promote the protection of pollinators and presented the designer with an award
  - Worked with Lamar Advertising on creating a billboard with a winning student drawing to promote the protection of pollinators
- Milton Public Library Outdoor Space – Story Gardens
  - Started work with a subcommittee and landscape architect on the design with construction anticipated to start in spring 2018.
- South Goodrich Park Improvements
  - Modified restrooms to make them accessible
- Tails n Trails Dog Park
  - Hosted Annual Clean Up – April 29, 2017
- Tree City USA Designation
  - Recommended approval of the Arbor Day Proclamation to the Common Council – February 20, 2017
  - Hosted an Arbor Day Observance event – April 29, 2017
  - Completed the application for Tree City USA Designation
  - Recommended approval to the Common Council of a resolution authorizing the submittal of a 2018 Urban Forestry Grant from the Wisconsin Department of Natural Resources.
  - Continued current tree replacement program in parks.
- Milton Area Veterans Memorial
  - Hosted a Memorial Day event at the memorial
  - Placed additional bricks at the memorial
- Playful City USA

- Successfully completed the application to be a 2017 Playful City.

**2018 PARKS & RECREATION COMMISSION PLANNED PROJECTS AND ACTIVITIES**

- Crossridge Park
  - Host the Annual Prairie Seed Collection – October 20, 2018
- King Park
  - Add 2 baskets to the disc golf course in the newly acquired 3 acre wooded area.
- Milton Area Veterans Memorial
  - Project Idea: Ribbons on trees at memorial around the holidays with names of people currently serving.
  - Place bricks at the memorial prior to Memorial Day and Veterans Day.
- Milton Public Library Outdoor Space – Story Gardens
  - Continue work on the design, fundraising, and construction.
- Tails n Trails Dog Park
  - Host Annual Clean Up – April 28, 2018
- Tower Hill Park Improvements
  - Add a path to the playground equipment from the sidewalk for accessibility.
- Tree City USA Designation
  - Recommend approval of the Arbor Day Proclamation to the Common Council
  - Host an Arbor Day Observance event – April 28, 2018
  - Complete application for Tree City USA Designation
  - Recommend approval to the Common Council of a resolution authorizing the submittal of a 2019 Urban Forestry Grant from the Wisconsin Department of Natural Resources.
  - Continue current tree replacement program in parks.
- Playful City USA
  - Successfully complete the application to be a 2018 Playful City.

**MILTON PARKS & RECREATION COMMISSION MEMBERS**

Ryan Peterson, Chairperson	Ald. Larry Laehn
James Bostwick	Andrea Christianson
Jen Cramer	Karen Reed
Annette Smith	David Snow
Christopher McNett, Milton High School Representative	Howard Robinson, Director of Public Works (Ex-Officio)