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AGENDA

City of Milton

Police Commission

Wednesday, February 1, 2017

5:00 p.m.

MILTON CITY HALL

Conference Room

710 S. Janesville Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – November 16, 2016
4. Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Interviews for the Police Officer Eligibility List
5. Reconvene into open session for possible action(s) on items discussed in closed session
6. General Items
7. Set Next Meeting Date
8. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Hilby
01/27/17

**City of Milton
Police Commission
November 16, 2016**

Call to order

Chairperson Dave Schumacher called the November 16, 2016 meeting of the Police Commission to order at approximately 6:03 p.m.

Present: Chairperson Dave Schumacher, Jennie Burt, Marlys Howe, Pat Conlin, and Jerry Turner.

Also present: Police Chief Scott Marquardt and Assistant to the City Administrator Inga Cushman.

Approve Agenda

Comm. Howe motioned to approve the agenda. Comm. Burt seconded, and the motion carried.

Approve Minutes – October 12, 2016

Comm. Turner motioned to approve the minutes. Comm. Howe seconded, and the motion carried.

Chief's Information Report to Commission

- a) **Monthly Police Department Reports: October, 2016**
- b) **Updates on Issues or Incidents as necessary**

Chief Marquardt reviewed the reports and no action was taken.

Discussion and possible action on the revised Police Commission By-Laws

Chief Marquardt emailed the commission with revisions to the by-laws. The commission requested having an agenda item to review the by-laws on each agenda.

Comm. Conlin motioned to table discussion on this item until the next meeting. Comm. Howe seconded, and the motion carried.

Discussion and possible action on police officer recruitment process

The commission discussed the process and developed the following timeline:

- Applications due January 6, 2017
- Written Test on January 14, 2017 at 10:00 a.m.
- Internal Staff Interviews and Chief's Interview week of January 23, 2017
- Police Commission Interviews February 1, 2017 starting at 5:00 p.m.

Assistant Cushman will work on developing interview questions for the commission and will send the document to the commission prior to the meeting to be reviewed. Any additional questions the commission would like to include can be emailed directly to Assistant Cushman or Chief Marquardt.

General Items

Chief Marquardt discussed his article for the Milton Courier that discussed the Police Commission.

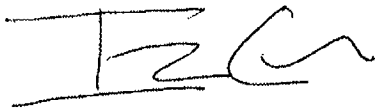
Set Next Meeting Date

The next meeting of the Police Commission will take place on February 1, 2017 at 5:00 p.m.

Motion to Adjourn

Comm. Howe motioned to adjourn the November 16, 2016 meeting of the Police Commission at approximately 7:03 p.m. Comm. Conlin seconded, and the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Assistant to the City Administrator