



MILTON PUBLIC LIBRARY BOARD OF TRUSTEES
FACILITIES COMMITTEE

Wednesday, January 27, 2016
6:00 p.m.

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of Minutes
4. Update on Facility Project and Fundraising
5. Review and Possible Action on Bid Documents
6. General Items
7. Motion to Adjourn

Adjournment.

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Library Director's office at 868-7462, 430 E. High Street,, Milton, WI 53563

**Notice is hereby given that a majority of the Library Board may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the Library Board will not take any formal action at this meeting.

**PROCEEDINGS OF THE
MILTON PUBLIC LIBRARY BOARD OF TRUSTEES
FACILITIES COMMITTEE
DECEMBER 10, 2015**

Call to Order: The meeting was called to order at 6:03 pm by Annette Smith. Present: Annette Smith, Bill Wilson, Director Brooks & Tim Schigur. Absent : Jen Schuetz.

Approval of Agenda: Schigur moved approval of the agenda for the meeting, seconded by Smith. Motion approved unanimously.

Update on Facility Project and Fundraising: Wilson reported on current funding, including cash in hand. Recently received a challenge grant for \$50,000. A good number of anticipated and potential gifts are still out there.

Review of Design Development and Action on Proceeding with Construction Documents: Wilson recommended an approach to complete first and second floors by December 2016. There will be a delay in the lower level work, but fundraising will continue for renovation of this floor in the near future. Construction plans for the first and second floors will proceed as planned, beginning in April 2016. Funding is in place for the first eight months of the project, with the remaining still coming in from anticipated gifts.

Smith made a motion to endorse the plan and forward it to the Library Board for review and possible approval. Schigur seconded and the motion was approved unanimously.

General Items: No general items.

Adjournment: Schigur moved adjournment and Smith seconded the motion. The motion was approved unanimously and the meeting was adjourned at 6:51pm.

Respectfully Submitted,

Lisa Brooks