



AGENDA  
City of Milton  
Common Council Meeting  
Tuesday, January 3, 2017  
7:00 PM  
MILTON CITY HALL  
Council Chambers, 710 S. Janesville Street

1. **Call to Order and Confirmation of Appropriate Meeting Notice.**
2. **Approval of Agenda**
3. **Public comments regarding items which can be affected by Council Action**  
Presenters must sign in with the City Clerk in order to speak.
4. **Approval of the Consent Agenda**
  - a. **Approve Common Council Minutes – December 20, 2016.**  
  
Documents:  
  
[12-20-2016 Common Council Minutes.pdf](#)
5. **City Administrator Presentation Regarding 2016 Year in Review.**
6. **General Items**
  - a. **Next Meeting – Tuesday, January 17, 2017 at 7:00 p.m.**
7. **Team Building Exercise.**
8. **Committee Reports**
9. **Staff Reports**
10. **Closed session item: Consideration of a motion to convene into closed session pursuant to Wisconsin Statute Section 19.85(1)(f), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved, reference complaints against and by Alderperson Lader.**
11. **Reconvene into open session for possible action on Common Council ethics complaint regarding Alderperson Lader.**
12. **Motion to Adjourn**

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Posted by Elena Hilby December 29, 2016 at Dave's Ace Hardware, Piggly Wiggly, Milton City Hall.

Common Council Mission Statement: With integrity and involved citizens, the City of Milton Common Council will strive to preserve a high quality of life, meet the public's needs with cost effective services, and foster a community in which people are proud to live.

**City of Milton**  
**Common Council Minutes**

12/20/2016 - Minutes

**1. Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the December 20, 2016 Common Council meeting to order at approximately 7:00 p.m. City Clerk/Deputy Treasurer Hilby confirmed the appropriate meeting notices were posted.

Present: Mayor Anissa Welch, Ald. Dave Adams (via phone), Ald. Jeremy Zajac, Ald. Maxine Striegl, Ald. Ryan Holbrook, Ald. Nancy Lader, and Ald. Lynda Clark.

Also Present: City Administrator Al Hulick, City Attorney Mark Schroeder, Finance Director Dan Nelson, Police Chief Scott Marquardt, Library Director Lisa Brooks, DPW Director Howard Robinson, and City Clerk/Deputy Treasurer Elena Hilby.

**2. Approval of Agenda**

Ald. Clark moved to approve the agenda. Ald. Zajac seconded, and the motion carried.

**3. Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were none.

**4. Approval of the Consent Agenda**

Ald. Clark moved to approve the consent agenda. Ald. Holbrook seconded, and the motion carried.

**4.a. Approval of Minutes - Common Council Minutes – December 6, 2016.**

**4.b. Approval of Minutes - Plan Commission - November 1, 2016.**

**4.c. Approval of Minutes - Public Safety Committee Minutes – November 15, 2016.**

**5. Discussion and Possible Action Regarding Resolution 2016-35: Resolution Authorizing Loan of \$300,000 from Tax Increment District #6 (TID #6) to General Fund.**

Finance Director Nelson reviewed this item. Ald. Clark moved to approve Resolution 2016-35 Resolution Authorizing Loan of \$300,000 from Tax Increment District #6 (TID #6) to General Fund. Ald. Zajac seconded, and the motion carried unanimously.

**6. Discussion and Possible Action Regarding the City Council's Receipt of the Employee Handbook.**

Mayor Welch reviewed this item and asked if anyone had any questions. Ald. Clark verified with Administrator Hulick that there have not been any changes. Mayor Welch requested these documents be returned by the end of the week.

**7. Discussion and Possible Action Regarding a Potential Spring Primary for the 2017 City Council and Mayoral Elections.**

Administrator Hulick reviewed this item. Discussion followed.

Ald. Lader moved to hold a Spring Primary election should any office receive more than double the candidates for seats available. Ald. Clark seconded, and the motion carried unanimously.

**8. General Items**

Ald. Adams

- Stated that for 2017 he would like to see all drama with elected officials and for there to be open and respectful communication between everyone.

Ald. Clark

- Would like to see all council members also treat committee and commission members with respect as well.
- Confirmed with Administrator Hulick that there are still plans to do an in-house tear-off map.
- Asked DPW Director Robinson about the water pressure issue on Nelson Ave. and he reported that he has not received complaints since the repair was done.
- Discussed the notice of a hearing.

## **9. Committee Reports**

Ald. Adams - Personnel & Finance Committee

- Issued some operator licenses last time and tonight's meeting was cancelled.

Ald. Zajac - Public Safety Committee

- Took a look at accidents with no cause and found no commonalities.

Ald. Holbrook - Historic Preservation

- They met last night with the Parks Commission for a get-together that went well.

Ald. Clark - Tourism Deveopment

- Everyone has a copy of the new booklet that is now available.
- There is form through city hall for non-profits to use if they choose to advertise on the commercial.

Ald. Lader - Public Works Committee

- Road repairs are done for the season.

Mayor Welch - Fire Commission

- The Transition Team has been doing very well.
- They are working on a new staffing structure.
- The Transition Team has provided their latest recommendations that will be discussed at the next meeting.

Mayor Welch - Plan Commission

- They approved an expansion to Casey's General Store.

## **10. Team Building Exercise.**

## **11. Staff Reports**

## **12. City Administrator**

- Wrapping up the end of the year.
- Tax bills went out last week.
- We have a short week this week and an even shorter week next week.

## **13. Chief of the Joint Fire Department**

## **14. Chief of the Police Department**

- Have been working hard at educating the public on the snow parking policies.
- Thanks to Ashlee Kunkel and the Milton High School Literacy club for the backpacks of books handed out to have in the squad cars.
- On Dec. 9 Officer Geske, Officer Fox, and Chief Marquardt helped Janesville with their Shop with a Cop program.
- Janesville Crime Stoppers has a new smart phone app as another way to get share information with law enforcement. It can be done anonymously.

## **15. City Clerk/Deputy Treasurer**

- We have received declarations of candidacy from two people for council member positions.

## **16. Director of Public Works**

- Plowed snow and continuing to clean up the snow.
- Christmas tree collection starts on January 1, 2017.

## **17. Director of the Library**

- Thanked everyone who donated books for the book drive.
- A winter reading challenge is going to start tomorrow.
- Final walk-thru is next Thursday and they don't foresee any problems.
- Furniture will start arriving the first week in January.
- They have had lots of volunteers to help move the library.

## **18. Finance Director**

### **18.a. Treasurer's Report**

Finance Director Nelson reviewed the report. Ald. Zajac moved to accept the Treasurer's Report. Ald. Holbrook seconded, and the motion carried.

## **19. Motion to Adjourn**

Ald. Holbrook moved to adjourn the meeting of the Common Council at approximately 7:41 p.m. Ald. Clark seconded, and the motion carried.

Respectfully submitted,  
Elena Hilby  
City Clerk